

Care Services Budget Monitoring Summary

2011/12 Actuals	Division Service Areas	2012/13 Original Budget	2012/13 Latest Approved	2012/13 Projection	Variation	Notes	Variation Last Reported	Full Year Effect
£		£	£	£	£		£	£
EDUCATION & CARE SERVICES DEPARTMENT								
Adult Social Care								
124	AIDS-HIV Grant	120	45	45	0		0	0
32,766	Assessment and Care Management	31,603	32,212	32,326	114	1	83	55
5,617	Direct Services	4,627	4,125	4,193	68	2	15	0
2,241	Learning Disabilities Care Management	2,451	2,401	2,439	38	3	8	0
1,981	Learning Disabilities Day Services	2,050	2,050	1,975	-75	4	-75	0
1,273	Learning Disabilities Housing & Support	1,211	1,259	1,236	-23	5	-23	0
44,002		42,062	42,092	42,214	122		8	55
Operational Housing								
2,519	Housing Needs	2,160	2,550	3,141	591	6	530	157
-4	Enabling Activities	-4	-4	-4	0		0	0
-954	Housing Benefits	-1,017	-1,017	-1,017	0		0	0
1,561		1,139	1,529	2,120	591		530	157
Strategic and Business Support Service								
1,487	Performance & Information	2,510	2,553	2,275	-278	} 7	-172	0
197	Quality Assurance	188	199	188	-11		-7	0
0	Transforming Social Care	0	0	14	14		14	0
1,684		2,698	2,752	2,477	-275		-165	0
Children's Social Care								
14,174	Care and Resources	13,125	13,123	13,123	0	} 8	0	0
2,304	Safeguarding and Quality Assurance	1,872	1,828	1,828	0		0	0
2,841	Safeguarding and Care Planning	2,871	2,871	2,871	0		0	0
2,954	Referral and Assessment	2,991	2,991	3,191	200		0	0
837	Bromley Youth Support Programme	911	911	911	0		0	0
23,110		21,770	21,724	21,924	200		0	0
Education Division								
4,489	SEN and Inclusion Children's Disability Services	4,258	4,220	4,220	0	9	232	0
443	School Improvement Looked After Children	560	560	523	-37	10	0	0
4,932		4,818	4,780	4,743	-37		232	0
Commissioning								
2,777	Commissioning	3,621	3,951	3,953	2		158	0
15,345	Learning Disabilities Services	17,144	17,008	15,338	-1,670	11	-1,278	400
4,670	Mental Health Services	5,193	5,113	4,825	-288	12	-208	-60
3,898	Supporting People	4,052	4,052	3,252	-800	13	-800	0
201	Drugs and Alcohol	254	254	185	-69		-49	0
0	PCT Funding (Social Care & Health)	0	0	0	0		0	0
26,891		30,264	30,378	27,553	-2,825		-2,177	340
0	Learning Disabilities Services - previous years	0	0	-250	-250	11	-133	0
102,180	TOTAL CONTROLLABLE FOR ECS DEPT	102,750	103,255	100,781	-2,474		-1,705	552
6,021	TOTAL NON CONTROLLABLE	2,487	2,507	2,510	3		-5	0
11,238	TOTAL EXCLUDED RECHARGES	8,901	9,024	9,024	0		0	0
119,439	GRAND TOTAL-EDUC & CARE SERVICES DEPT	114,138	114,786	112,315	-2,471		-1,710	552
ENVIRONMENTAL SERVICES DEPARTMENT								
Environmental Services - Housing								
728	Housing Improvement	476	402	402	0	14	0	0
280	Housing Enforcement	254	254	254	0		0	0
1,008	TOTAL CONTROLLABLE FOR ENV SERV DEPT	730	656	656	0		0	0
559	TOTAL NON CONTROLLABLE	1,500	1,500	1,500	0		0	0
344	TOTAL EXCLUDED RECHARGES	146	146	146	0		0	0
1,911	GRAND TOTAL - ENVIRONMENTAL SERV DEPT	2,376	2,302	2,302	0		0	0
121,350	CARE SERVICES PORTFOLIO TOTAL	116,514	117,088	114,617	-2,471		-1,710	552
Memorandum Item								
Invest to Save projects: Savings								
	Dementia Investment Plan	(100)	(100)	(60)	40		60	
	PD Investment Plan	(100)	(100)	(40)	60		60	
	LD Investment Plan (re Younger Adults)	(100)	(100)	(20)	80		80	
	Sub Total Invest to Save projects	(300)	(300)	(120)	180		200	0

REASONS FOR VARIATIONS**1. Assessment & Care Management - Dr £114k**

The variation can be analysed as follows:-

	£'000
a) Residential/Nursing care and respite for older people	(591)
b) Domiciliary care & direct payments for older people	521
c) less part year saving on retendering of domiciliary care contracts	(258)
d) Residential and domiciliary care for people with physical disabilities	92
e) Community Equipment Service	350
	<u>114</u>

- a) The number of nursing and residential placements continue to be below budget resulting in a projected
- b) There continues to be pressure on the community based budgets for older people, with a projected overspend of £521k reported. The priority is to keep older people in their own homes rather than placed in residential care, especially following discharge from hospital, and this can be seen in the reduced costs of residential and nursing placements above, however this has placed pressure on the domiciliary care and direct payments budgets which continue to overspend. Savings being delivered by the reablement team, which continues to support and reable clients and avoid ongoing care costs, have avoided annual costs of approximately £500k, which has been factored into the 12/13 budgets as part of the savings to be delivered.
- c) The above overspend is partly offset by savings being delivered from the retendering of domiciliary care contracts which are expected to save approximately £400k this year and £1m in a full year. Currently it is estimated that the retendering has realised £142k of savings, with another £258k still to be realised. This is based on data from early September, and changes to packages would continue to be made after this period. The saving in 2013/14 is £1m, so next year the service will not have the benefit of this underspend.
- d) Services for clients with physical disabilities were showing an overspend of £88k at the last budget monitoring, this has increased by £4k to £92k this month. An invest to save proposal to help avoid future growth was agreed at Executive on 19 October 2011 and officers are currently implementing the initiatives agreed, with expected savings already included in the projected outturn.
- e) The Community Equipment Service has moved to a new model of working, with the service having been outsourced. The service is now run on the basis of a sum being charged each time an item is required, together with associated delivery costs, whilst a credit for the item is raised when it is collected, together with associated collection and cleaning costs. Invoices received to date indicate an increasing monthly cost, and officers are currently investigating levels of spending by teams and implementing measures to reduce expenditure in this area. It is anticipated that the overspend will be at least £350k, but an increased contribution will also be required from Health to ensure this overspend is not exceeded.

2. Direct Services - Dr £68k

- a) Reablement - The budget for the reablement team is expected to underspend by £19k this year.
- b) Carelink - The staffing budget is projected to be underspent by £50k this year, as a result of a minor reorganisation of the service.
- c) Admissions Avoidance service - The overspend of £96k relates to the full staffing costs of the team. The service was jointly commissioned with Bromley PCT and the business case was built on the basis of savings in hospital tariffs, with the risk and benefits being shared by the by the two organisations. Although the activity levels for the service in 2011/12 resulted in avoided admissions (and therefore notional reductions in cost), the PCT had experienced an overall increased spend on emergency acute activity during the year and was not in a position to reimburse any funding to the Council. As a result of this the Council overspent the budget in 2011/12 and with no likely reimbursements in the future, proposals to withdraw from the service were submitted to ACS PDS on 10th April. The service has now closed and the overspend reported is the final cost for the year.
- d) C.A.R.T's - The projected spend on staffing for the Community Assessment and Rehabilitation team is expected to be £9k below budget this year.
- e) Extra Care Housing - There is currently pressure on the inhouse ECH service, with an underachievement of income being projected. This is due to a short term increase in void properties, and hence lower client numbers as a result of the new ECH schemes at Regency Court and Sutherland Court recently opening.

3. Learning Disabilities Care Management - Dr £38k

The overspend relates to turnover on the staffing budget not being achieved.

4. Learning Disabilities Day and Respite Services - Cr £75k

There are 2 services for clients with Learning Disabilities provided under this budget head, day services and respite services. Day services are provided at various council owned premises, as well as in the community, whilst respite services were previously provided at 2 locations in the borough, but the service has now relocated to one premises in Bromley. There is a net underspend of £76k projected for these services.

5. Learning Disabilities Housing and Support - Cr £23k

A savings target of £100k was included in the 2012/13 budget for the decommissioning of an LD small home. To date several small homes have been closed, resulting in the achievement of the saving. Longer term changes to achieve further savings in 2013/14 include the deregistration of Orchard Grove and St Blaise.

Monitoring of the service overall shows a projected underspend in the region of £23k, after taking account of the £100k saving.

6. Housing Needs - Dr £591k

The forecast net overspend of £591k comprises:

	£'000
Nightly paid accommodation (B&B) projected overspend	1,067
Use of Housing Grants to mitigate overspend	(453)
Other	(23)
	<u>591</u>

The number of B&B placements is currently fairly stable, largely as a result of the impact of invest to save initiatives, including the 26 units now available at Cranbrook Court. However, numbers are expected to increase at an average rate of 6 per month (net) for the remainder of the year and this is reflected in the projected overspend. This is a continuation of the trend seen in 2011/12.

The savings from the invest to save initiatives are set out below. It should be noted that there is still an element of projection in some of the figures and the actual position may vary.

	2012/13	FYE
	£'000	£'000
Top up on existing leasing programme (golden hellos)	(151)	(225)
Enhanced initiatives on homeless prevention and enhanced incentives for access to private rented sector	(414)	(670)
Building conversion (Cranbrook Court)	(73)	(111)
	<u>(638)</u>	<u>(1,006)</u>

Increases in client numbers and rising unit costs have been noticeable across all London boroughs and are the result of the pressures of rent and mortgage arrears coupled with a reduction in the number of properties available for temporary accommodation. There are high levels of competition and there is evidence of 'out-bidding' between London boroughs to secure properties. This has contributed towards the high cost of nightly paid accommodation.

Given the size of the projected overspend, £453k of Housing grant funding has been used to help offset these cost pressures in the current year. This is a short term measure and doesn't address the increasing cost pressures going forward.

The full year effect of the projected overspend is forecast to be £1,157k in 2013/14. This is based on projected activity to the end of March 2013 and includes assumptions on savings arising from invest to save initiatives. It does not include any projected further growth in numbers beyond the end of March 2013 nor the impact of welfare reform. £1m growth has been included in the 2013/14 draft budget which leaves a residual pressure of £157k going in to 2013/14.

7. Strategic & Business Support Services - Cr £275k

The projected underspend of £275k relates to:

	£'000
Social Care Workforce training	(164)
Staffing	(76)
Overachievement of income	(20)
Other, mainly general running expenses	(15)
	<u>(275)</u>

The savings on Social Care Workforce training partly relate to early achievement of savings required in 2013/14 (recurrent saving) and partly to delayed commissioning of training services in 2012/13 following a strategic workforce learning needs analysis (non-recurrent saving).

The underspend on staffing relates mainly to vacant posts, the majority of which have now been filled.

The Performance and Research trading account is projected to generate £20k income in excess of budget in 2012/13 from services sold to schools.

8. Children's Social Care - Cr £200k

Staffing

It is anticipated that staffing costs will come in broadly on budget this year. Some areas are managing to maintain vacancies, however there is an ongoing need to rely on agency staff due to the usual reasons of delays in recruitment, sick and maternity leave.

The Recruitment and Retention package brought in in 2010/11 has been successful in its aim of reducing the overspend within the Social Care teams.

Step Up to Social Work Grant

This is the second year of the two year grant funding and the budget for this year is £465k, plus a carry forward of £51k from 2011/12, which was approved by Executive on 20th June. The DfE has confirmed that any underspend on the grant this year can be carried forward to 2013/14.

Placements

The Placement Budget has had growth of £500k added in 2012/3 to address the high level of overspend in the last 2 financial years. There has been 62% increase nationally in the numbers of children taken into care during this period, and during the last 2 months Bromley itself has seen an increase in the number of placements having to be made. At this stage it is expected that expenditure will be approximately £100k over budget, assuming the invest to contain strategy and tight gatekeeping continue to be managed. This overspend is offset by underspends in other areas of children's social care.

Unaccompanied Asylum Seeking Children

Grant funding is reducing for these clients as the numbers have fallen over the last few years. Leaving Care clients are now below the de minimus level of 25 so no funding will be received. This resulted in an overspend in 2011/12 and is being monitored closely in 2012/13.

No Recourse to Public Funds - £200k

The number of people in Bromley with no recourse to public funding continues to increase. As these people have children we have a duty to ensure their safety. The current expenditure is projected to be £300k against a budget of £100k.

9. SEN & Inclusion Children's Disability Services

Although relating to Care Services Portfolio, the Children's Disability Service comes under the responsibility of the Assistant Director of Education.

There is a projected underspend of £140k in the Short Breaks Service mainly due to travel and escort costs, and grants and subscriptions. Looked After Children placements are forecast to overspend by £403k, mainly due to two new children (above projections) starting this year. Also, the contract for Hollybank will underspend by £20k. This is offset by underspends in our areas within Education, so no variation is currently reported.

Projected Variations
£

Short Breaks	-140,000
Hollybank	-20,000
Children's Disability Team	403,000
Total Children's Disability Services	<u>243,000</u>

10. School Improvement Looked After Children - Cr £37k

An underspend of £38k is expected in the Children in Care Education team due to a vacant post, which will be deleted in 2013/14 to help meet the impact of LACSEG changes.

	Projected Variations
	£
Children In Care Education	-37,000
Total School Improvement LAC	<u>-37,000</u>

11. Learning Disabilities Services - Cr £1,670k

Budgets for learning disabilities placements (including supported living and shared lives) are forecast to underspend by £1,670k.

The savings arise mainly from commissioning cost efficient placements for some of the ex-PCT reprovion clients, limiting inflationary increases and attrition. The projected spend includes assumptions in relation to future volume-related changes (i.e. increased numbers of clients from: transition, carer breakdowns, increased client needs and Ordinary Residence transfers) which may not occur. This would result in an increased level of underspend.

A range of growth and savings have been included in the 2013/14 draft budget for Learning Disabilities. Once these have been taken into account, the full year effect of the current year's projection, added to anticipated new activity in 2013/14, is a budget pressure of approximately £400k.

In addition to the underspend of £1,670k, there is a further, non-recurrent underspend of £250k relating to previous years items. The accounts are closed each year on the basis of the best information available at that point in time and, subsequent to that, additional information has indicated that actual costs are not as high as anticipated when the accounts were closed.

12. Mental Health Services - Cr £288k

The projected underspend arises partly from the full year effect of client moves during 2011/12 which resulted in more cost effective placements, from increased use of flexible support rather than residential placements and from containing annual contract price increases to providers. Some of the underspend relating to restricting price increases has been attributed to the 2012/13 budget saving for commissioning contract efficiencies.

£75k of the underspend relates to early achievement of savings required in 2013/14 on the s75 Agreement with Oxleas NHS Trust for delivery of community mental health services.

13. Supporting People - Cr £800k

There is a projected underspend of £800k on Supporting People budgets. This is in addition to the savings required to achieve the savings targets built in to the 2012/13 budget (further £400k reduced funding for sheltered housing and £300k reduced commissioning of Supporting People services).

The £800k underspend relates mainly to savings arising from the gateway review of Supporting People funded tenancy support services, from limiting inflationary increases and from the tendering of mental health flexible support services. This represents early achievement of savings required in 2013/14.

14. Housing Improvement - Nil Variation

There is a projected overspend of £17k within employee costs due to non-achievement of the turnover budget. This is fully offset by extra income received as a result of repayment of home improvement loans.

Management Team Comments

There is a forecast underspend of £2,474k in 2012/13 mainly due to retendering of the domiciliary care contracts, the learning disabilities grant funding relating to the campus reprovion programme and Supporting People budgets.

The main pressure on the budget in 2012/13 is around Bed & Breakfast numbers which continue to increase each month and potentially could result in unfunded cost pressures in excess of £1m by 2013/14. Officers continue to discuss various initiatives with Private Landlords to help mitigate these costs. Detailed work is being undertaken to model the financial implications if numbers increase, track when some of the initiatives are likely to impact on the budget and explore other options that might be available.

Waiver of Financial Regulations:

Since the last report to the Executive, waivers were approved as follows:

Adult Social Care

- (a) 7 residential placements between £50k and £100k and 4 exceeding £100k .
- (b) There were also contract waivers agreed for £76k, £137k, £168k and £540k for extension of current contracts.

Children's Social Care

- (a) 10 residential placements between £50k and £100k and 16 exceeding £100k .
- (b) A further 2 waivers were approved for residential placements for children with SEN & disabilities, one for £196k p.a and one for £144k p.a. Both of these placements are joint funded with Education with the Care Services contributions being £116k and £72k respectively.
- (c) There was also a contract waiver agreed for £51k.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

Description	2012/13 Latest Approved Budget £'000	Variation To 2012/13 Budget £'000	Potential Impact in 2013/14
Residential and Domiciliary care - Older People	20,111	-368	The full year effect of the net overspend in domiciliary and residential care is forecast to be £102k in 2013/14 after allowing for the effects of savings in 2013/14 already being achieved in 2012/13 in relation to domiciliary care retendering.
Residential and Domiciliary care - Physical Disabilities	3,508	32	The current full year effect is an underspend of £47k for physically disabled services. There is an invest to save initiative currently being undertaken to mitigate any future growth in this area.
Residential, Supported Living, Shared Lives - Learning Disabilities	25,697	(1,670)	A range of growth and savings have been included in the 2013/14 draft budget for Learning Disabilities. Once these have been taken into account, the full year effect of the current year's projection is a budget pressure of approximately £400k.
Residential Care, Supported Living, Flexible Support, Direct Payments - Mental Health	2,989	(160)	The full year effect of the 2012/13 underspend is forecast to be Cr £60k based on current year activity.
Housing Needs - Temporary Accommodation (net of HB)	254	591	The full year effect of the projected overspend is forecast to be £1,157k in 2013/14. This is based on projected activity to the end of March 2013 and includes assumptions on savings arising from invest to save initiatives. It does not include any projected further growth in numbers beyond the end of March 2013 nor the impact of welfare reform. £1m growth has been included in the 2013/14 draft budget which leaves a residual pressure of £157k going in to 2013/14.

LATEST APPROVED BUDGET 2012/13
Care Services Portfolio

BUDGET VARIATIONS

	£'000
2012/13 Original Budget	116,514
Support services recharge adjustment for Appointeeship (from Corporate)	124
NHS Social Care Investment Plan (Exec 25/5/12):	
- expenditure	73
- income	Cr 73
Children's Social Care Invest to Contain Proposal (Exec 20/6/12):	
- expenditure	51
- income	Cr 51
<u>2011/12 Carry Forwards agreed by Executive 20/06/12:</u>	
Social Care Reform Grant	139
Joint Improvement Programme	6
Grant income carried forward	Cr 145
Warm Homes Healthy People Fund	33
Grant income carried forward	Cr 33
Homelessness Grant 10/11	120
Overcrowding Pathfinder	45
Mortgage Rescue Fund	23
Preventing Repossessions Fund	147
DWP Grant Discretionary Housing Payment	44
Contribution from Earmarked Reserves	Cr 380
L D & Health Reform Grant - Blue Badges	134
Contribution from Earmarked Reserves	Cr 134
Homelessness Grant	60
Homelessness Grant	158
Housing Invest to Save	170
LD Campus Closure Grant 2010/11	105
Contribution from Earmarked Reserves	Cr 105
Social Care funding via the PCT under s256 Agreements:	0
- Winter pressures	734
- Social Care funding via the PCT 2010/11	127
- Social Care funding via the PCT 2011/12	581
- Social Care funding via the PCT 2011/12	581
- s256 income carried forward	Cr 1,442
Agreed by Executive 14th December 2011	
Step Up to Social Work Programme	
- grant related expenditure 2012/13	465
- grant related income 2012/13	Cr 465
<u>Agreed by Executive 12th September 2012</u>	
Tackling Troubled Families Grant	
- grant related expenditure 2012/13	270
- grant related income 2012/13	Cr 270
<u>Agreed by Finance Director 12th November 2012</u>	
Newly Qualified Social Worker Grant	
- grant related expenditure 2012/13	20
- grant related income 2012/13	Cr 20
Inbucon pay award for 2011/12	23
<u>2012/13 Budget Adjustments</u>	
Posts transferred to / from Commissioning to / from Children's / Education	Cr 6
Posts transferred between Care Services & Education Portfolios	30
0.25fte for additional AP processing for ICES retail prescription invoices	Cr 6
Rent income adjustment (from Corporate)	20
Total Variations	573
2012/13 Latest Approved Budget	117,087